



# Back to School 2022-2023

Homeroom assignments will be posted to MyWestfield (FACTS/RenWeb) on Thursday, August 4th.

## First Day of School – Tuesday, August 9th

*1st Grade – 5th Grade Students & Families, please use this back-to-school packet to plan for a great start to your school year at Westfield!*

*Pre-K and Kindergarten families, [please click here](#) to view our “Pre-K Back-to-School Packet” and “Kindergarten Back-to-School Packet.”*

- ✓ Meet & Greet, First Day of School, and other important information
- ✓ Key Calendar Dates for 2022-2023 School Year
- ✓ MyWestfield (powered by FACTS/RenWeb)
- ✓ Lower School Dress Code
- ✓ Services for Westfield Students & Families
- ✓ 2022-2023 School Supply Lists
- ✓ Ways to Support Westfield & Opportunities to Volunteer



# IMPORTANT DATES...MARK YOUR CALENDAR NOW!

## Sunday, August 7th

### SCHOOL WIDE PRAYER WALK - 2 pm

Parents and students are invited to meet in front of the Administration building for prayer and a walk through campus to pray for the coming school year.

## Monday, August 8th

### LOWER SCHOOL MEET & GREET - 4 until 5:30 pm

Students in grades Pre-K through grade 5 and parents may drop by the school to see classrooms and meet teachers.

## Tuesday, August 9th

### FIRST DAY OF SCHOOL (12 NOON DISMISSAL)

Bus Transportation begins • No After School program

**8:00 a.m.** – School Begins

All students in Pre-K – Grade 12 report to homeroom. Parents may walk Pre-K - Grade 5 students to their classrooms.

**12:00 p.m.** – School Dismisses for All Students

## Wednesday, August 10th

### SECOND DAY OF SCHOOL (FULL DAY)

**8:00 a.m.** – School Begins

All students in Pre-K – Grade 12 report to homeroom. Pre-K – Grade 5 students should be dropped off at turnaround areas.

**2:50 p.m.** – School Dismisses for Pre-K-Grade 5

Half-day Pre-K students dismiss at 11:30 a.m.

Afterschool operates until 6:00 p.m.

**3:00 p.m.** – School Dismisses for Grades 6 - 12

## Monday, August 22

### OPEN HOUSE for Pre-K – Grade 1 – 5:30 pm, Recital Hall

All parents of students in Pre-K through Grade 1 are encouraged to attend our Open House. Parents should meet in the Recital Hall of the Arts & Sciences building.

## Tuesday, August 23

### OPEN HOUSE for Grades 2 – 5 – 5:30 pm, Recital Hall

All parents of students in grades 2 - 5 are encouraged to attend our Open House. Parents should meet in the Recital Hall of the Arts & Sciences building at 5:30 p.m.

## Friday, August 26

### NEW FAMILY TAILGATE - 6 pm, Westfield Quad

All families new to Westfield for the 2022-2023 school year are invited to stop by the Westfield Quad/Cafeteria for a tailgate supper sponsored by the Westfield Family Organization (WFO) at 6 pm before our first home varsity football game.





## KEY CALENDAR DATES 2022-2023

Faculty Pre-Planning	August 3, 4, 5, & 8
First Day of School	August 9, Noon Dismissal
Labor Day Holiday	September 5
Homecoming	September 16
Fall Holiday for Students & Faculty	October 7, 10, & 11
Classes Resume	October 12
Veterans Day Student Holiday	November 11
Thanksgiving Holidays	November 21 - 25
Classes Resume	November 28
Last Day of School, First Semester Faculty Professional Development Day	December 16, Noon Dismissal December 16, Afternoon
Christmas Holidays Faculty Professional Development Day	December 19 - January 2 January 2
Classes Resume	January 3
Martin Luther King, Jr. Holiday	January 16
Winter Holiday for Students & Faculty	February 17, 20, & 21
Classes Resume	February 22
Grandparents' Day	March 3, Noon Dismissal
Junior-Senior Prom	March 25
Spring Break	April 3 - 7
Classes Resume	April 10
Field Day/Booster Club Golf Tournament	April 20, Noon Dismissal
Baccalaureate	May 18
Graduation	May 19
Last Day of School	May 25, Noon Dismissal
Faculty Post-Planning/Professional Development	May 25 & 26

*Use your RenWeb App to keep upcoming key dates at your fingertips!  
Visit the Athletics tab of our website for the Hornets' Athletics Schedule*

# Grade Level Communication in MyWestfield (FACTS/RenWeb)



My Westfield (powered by FACTS/RenWeb, also referred to as “RenWeb”, is Westfield’s primary internal communications portal. **Student grades, class schedules, and our school calendar may all be found in MyWestfield/RenWeb.** We strongly encourage you and your students to download the RenWeb app and familiarize yourself with this platform.

Our school directory is populated from your account information in RenWeb, so it is crucial that you keep your family profile current—address, phone numbers and e-mail addresses. Our emergency text alerts, school newsletters and other communication are directed to these numbers and addresses.

The RenWeb App provides parents and students instant access (always logged in) to student grades, our school calendar, lunch menus, as well as school announcements, key dates, directories and much, much more! Available in the Apple App Store and Google Play Store. Search “RenWeb Home.” To access RenWeb from our school website, click the MyWestfield link on the top right corner of our home page.



**Lower School:** Lower School faculty is expected to post all grades in RenWeb. Homework assignments and key dates are communicated through a weekly flyer that each teacher creates and sends home every Friday in the students’ “Friday Folders” which will also contain all student work from the week. In addition to the Friday Folders, students in 1st grade – 5th grade also use daily agendas. The agendas provide a great opportunity for teachers to work with students to record homework and test assignments, teaching students to be responsible for taking notes and collecting books needed.

**Middle and Upper School:** Middle School faculty (Grades 6 – 8) and Upper School faculty (grades 9 – 12) are expected to post all grades in RenWeb. Students in grades 6 – 12 are issued a school-based e-mail address and their own RenWeb log-in. Their RenWeb log-in accesses the “Students Web” platform of RenWeb where they will see class schedules, along with other information. Parents keep their own RenWeb log-in that accesses the “Parents Web” platform.

*If you should have any questions concerning your access to RenWeb, e-mail [helpdesk@westfieldschool.org](mailto:helpdesk@westfieldschool.org).*

# Lower School Dress Code for 2022-2023

## BOYS' DRESS CODE

- ✓ Collared or crew neck shirts (applied items are acceptable)
- ✓ Shirts must be tucked in
- ✓ Pants and jeans without holes or frays, neat, clean and hemmed
- ✓ Belt must be worn with shorts or pants that have belt loops
- ✓ Shorts no shorter than 3 inches above knee
- ✓ Shoes or boots with enclosed toes and heels
- ✓ Sandals and Crocs style shoes must be worn with a heel strap

## BOYS' HAIR

- ✓ Hair should not be below the bottom of the ear, not below the eyebrow nor extend below the top of the collar.

## GIRLS' DRESS CODE

- ✓ Collared or crew neck shirts (no v-neck)
- ✓ Short or long-sleeved (not sleeveless) shirts and dresses (applied items are acceptable)
- ✓ Shirts may be worn untucked if designed to be worn untucked and if it is of sufficient length to cover midriff and waist at all times
- ✓ Pants and jeans without holes or frays, neat, clean and hemmed
- ✓ Dresses, skirts, skorts, and shorts must be appropriate length
- ✓ Leggings may only be worn with a dress
- ✓ Shoes or boots with enclosed toes and heels
- ✓ Sandals and Crocs style shoes must be worn with a heel strap

## ITEMS NOT ALLOWED FOR BOYS OR GIRLS

- T-shirts
- Pictures, emblems or lettering on clothes
- Logos larger than a 2-inch square
- Sleeveless shirts and undershirts as a shirt
- Athletic shirts, shorts, pants, or sweat pants
- Fad haircuts or hair colors
- Camouflage clothing
- Shoes or boots with more than a 1-inch heel
- Shoes with wheels
- Boots worn with shorts
- Flip Flops
- Slides
- Cold shoulder shirts

## FRIDAY SPIRIT DAYS

- ✓ Students may wear Westfield game jerseys, cheer uniforms, or Westfield t-shirts on Fridays only.

## OUTER WEAR FOR BOYS AND GIRLS

- ✓ Jackets, coats, sweaters, sweatshirts, or hoodies with appropriate logos/wording or those with Westfield logos may be worn.
- ✓ Patterned or multi-colored outer wear is approved. **Camouflage outerwear items are not allowed.**
- ✓ Westfield approved items from Lands' End (with or without the Westfield monogram) and our online Spirit Shop/ Graphic Guys may be worn.

## UNIFORM WEAR

Uniform clothing is not required for Lower School students (Pre-K - 5th Grade). However, students in Lower School may purchase and wear to school any of the items on the approved lists for The Westfield School through Lands' End and our online Spirit Shop (Graphic Guys).

- Lands' End uniform clothing may be ordered online at <http://www.landsend.com>. Use the "School" tab and search "The Westfield School."
- Our online Spirit Shop offers required dress uniform clothing through Graphic Guys at <https://westfieldschool.itemorder.com/sale>



# Dress Code Examples



No pictures, emblem, or lettering on clothing



No pictures, emblem, or lettering on clothing



No pictures, emblem, or lettering on clothing



No camouflauge



No sleeveless shirts or dresses



No athletic shorts



No camoflauge or athletic style shorts



No athletic style pants

# Services for Westfield Students & Families

## **Bus Transportation**

Information regarding our bus transportation service including fees, route information, and sign up instructions, is [available on the school website](#).

## **After School Program**

The After School Program (ASP) is available on school days from 2:50 p.m. until 6 p.m. beginning August 10th for students in full-day Pre-K through 5th grade. Monthly, weekly, and daily drop-in rates are available. In order for a student to attend the ASP, he or she must be registered for the program prior to using the service. This includes those who use our ASP only on an occasional, drop-in basis. [Information on the program and rates, including registration forms, is available on the school website](#). The After School Program (ASP) will be available beginning Wednesday, August 10, 2022.

## **Cafeteria Service**

Westfield's cafeteria service is managed by FLIK, a national food service company that serves our students meals and snacks daily. [Information regarding our dining services, meal plans and pricing, as well as sign up instructions for the new school year, is available on the school website](#).

## **The Westfield Learning Center**

The mission of the Westfield Learning Center is to support classroom instruction by developing and implementing quality academic support tailored to each student's unique learning needs while preparing him or her for future academic success. These services are offered for students in Kindergarten through 12th Grade in support of and parallel to regular classroom tutorials. Current students may be referred to The Learning Center by division directors, teachers or the guidance office. New students may enroll by recommendation of the Admissions Office. Parents may refer a student by contacting the Learning Center director. For more information or for a copy of The Learning Center's fees, please contact the school at 478-987-0547 or visit the Academics section of our website.

# Summer Reading for Lower School

Summer is a wonderful time to read! Studies have shown that taking a break from reading can have a significant impact when students return to the classroom in August. [Please click here to view our Lower School summer reading lists \(suggested for grades Pre-K - 4th and required for 5th\)](#). Happy reading!





# SCHOOL SUPPLY LISTS

## 2022-2023

We are looking forward to another wonderful school year! Below is the list of supplies students will need for their 2022-2023 classes. Please have these supplies by the first day of school, Tuesday, August 9th. Students should label items with their name or initials when possible. Check with your student throughout the year to replenish materials as needed.

Westfield offers the [EduKit program](#) as a convenient option for busy families to order school supplies for the upcoming 2022-2023 year. EduKits include the supplies approved by our school for students in grades 1st through 8th! Your student's order will be delivered to your home shortly before school begins. Prices include shipping and handling. **Deadline to order is July 12.** [Click here to visit our EduKit site.](#)

### 1st Grade Supply List

- Small school box for supplies
- 3 boxes of Crayola Crayons (box of 24)
- Box of colored pencils
- Scissors (Fiskars)
- Two boxes of #2 pencils
- Eight (8) large glue sticks
- 1 ½ inch, 3-ring binder (solid color with clear plastic cover for insert)
- 1 inch blue 3-ring binder
- One spiral notebook (70 pages, wide ruled)
- One red, plastic folder with 3 prongs and pockets
- One green, plastic folder with pockets (no prongs)
- One yellow, plastic folder with pockets (no prongs)
- Box of Kleenex
- 4 containers of Clorox wipes
- 2 black Expo markers
- 1 box of skinny Crayola markers
- 1 roll of paper towels
- One set of basic earphones for computer enrichment
- Book bag or other type of small bag to carry home notes and papers – PLEASE, NO ROLLING BOOK BAGS
- Reuseable water bottle

*\*Please be sure to label pencil boxes, water bottles, folders, binders, coats, and lunch boxes with your child's name. All other supplies do not need to be labeled.*

### 2nd Grade Supply List

- Crayons (24)
- Colored pencils
- Markers (washable)
- Scissors (Fiskars)
- Plastic crayon box
- Two (2) bottles of white liquid glue (Elmer's 4oz)
- Twelve (12) glue sticks
- One (1) box of #2 pencils
- Two Spiral notebooks (70 pages, wide-ruled)
- 1 ½" 3-ring binder notebook
- Mead composition book (black & white hardcover)
- Two (2) pink pearl erasers
- Two (2) fine point black sharpie markers
- 3 Red Pens
- Two Boxes of Sheet Protectors (50 total)
- 1 Roll of paper towels
- Red, blue, and green 5-star plastic folder with pockets
- Pencil bag
- One pair of basic earbuds/headphones for use in the computer lab (\*Please do not purchase expensive brands)

NO TRAPPER KEEPERS OR ROLLING BOOK BAGS

*\*Please be sure to label all school supplies, coats, lunch boxes, etc. with your child's name. Please have sheet protectors placed in binder before bringing them to school.*

### 3rd Grade Supply List

One plastic pencil box labeled with student name containing:

- 1 box of 24 crayons
- 1 pack of colored pencils
- 2 Large Glue Sticks
- 2 highlighters
- 1 box of #2 pencils and a Pencil box
- One pair of ear buds (not headphones) in a zipper bag labeled with name
- 1" three-ring binder with clear front and back pockets  
*Insert at least 25 page protectors inside binder (Please make sure the page protectors are inserted with the opening at the top or side, so that our memory pages won't fall out.)*

#### Class donations:

- 1 bag of cough drops
- 1 box of Kleenex
- 1 Clorox wipe container

### 4th Grade Supply List

- One (1) box of Ticonderoga pencils
- 24 count crayons
- Scissors
- Colored Pencils
- 2 red pens
- 6 large glue sticks
- Markers (optional)- 8 count
- Book Bag
- Small, zippered pouch with holes for binder
- 1 pack 4x6 index cards
- 1 1/2" three(3)- ring binder
- 6 tabbed pocket dividers for binder
- 3 black/white composition books
- 1 box Kleenex
- Baby wipes
- 1 pack wide ruled notebook paper
- 2 pack of black Expo markers
- 1 basic pair of earbuds/headphones for technology in a zipper bag (\*No expensive brands)

### 5th Grade Supply List

General Supplies

*\*Please do not label supplies. We will add covers and label in class together.*

- Pencils (at least 8-10 to begin the year)
- 1 ½" binder (no Trapper Keepers or zip-up binders)
- One pack of wide-ruled notebook paper
- One paper folder with inside pockets
- One packet of binder dividers (at least 5)
- Scissors
- 6 Large Glue sticks
- One box of colored pencils or small box of crayons
- One box of 8-count Markers
- One pack of Highlighters
- Headphones (labeled in Ziplock bag)
- \*Students may also wish to have a pencil box/bag to store their supplies. Supply boxes should not exceed 5 X 8.

#### Math/Science Supplies

- One black/white composition book
- One three-subject spiral notebook
- 1 pack of dry erase markers

#### Language Arts/Social Studies Supplies

- Two black/white composition books
- Purchase and Read: *Tales of a Fourth Grade Nothing* by Judy Blume (required summer reading)

## Technology Supply List for All Students Pre-K through 5th Grade

Each student in grades Pre-K through 5th must provide his or her own pair of earbuds/headphones for the technology enrichment class. The headphones may be any style determined to meet the needs of the student and parent. Please place the headphones in a Ziploc style bag, and clearly label the bag with the student's name, grade, and homeroom teacher. All headphones will be stored in the computer lab and only used by the student providing the headphones. Headphones are available at a variety of local stores. The Dollar Tree carries a variety of earbud style and "Walkman" style headphones priced at \$1.00 and up. Kid-Safe headphones that regulate volume are available locally at Walmart, Target, and Best Buy. There are several brands that range in price from \$15.00 to \$20.00. Any style that your child finds comfortable will do, but please do not send expensive brands. We politely request that you do not send expensive, high-end headphones such as Bose and Beats by Dre. Please feel free to contact our technology staff via email ([helpdesk@westfieldschool.org](mailto:helpdesk@westfieldschool.org)) with any questions.

Thank you,

[helpdesk@westfieldschool.org](mailto:helpdesk@westfieldschool.org)

# STUDENT CHECK IN/CHECK OUT AND VISITING CAMPUS

## **Morning Arrival for Lower and Middle School Students (Grades Pre-K - 8)**

- Drop your child off in the turnaround. Parents should remain their vehicle.
- We are happy to help your child get to their classroom or carry extra items if they need assistance.

## **Checking In Lower and Middle School Students (Grades Pre-K – 8)**

- Bring your child to the Administration Building.
- Student will be checked in for attendance and escorted to his/her classroom.

## **Checking In Upper School Students (Grades 9-12)**

Upper School students should check in at the Administration Building and go to sign in at the Upper School office.

## **Checking Out Lower and Middle School Students (Grades Pre-K - 8) during the school day**

- **CALL THE SCHOOL OFFICE AT 478-987-0547 IN ADVANCE** so that we may have your child checked out and ready for you to pick up from the Administration building. We understand that the need to check out your child may occur on short notice, but we ask that you contact us as early as possible on the day that your child will be checking out so that we can have your child ready for you to pick up.
- **PLEASE DO NOT TEXT THE TEACHER.** IT IS OK FOR YOU TO EMAIL THE TEACHER, WRITE A NOTE IN YOUR CHILD'S AGENDA, OR SEND A NOTE WITH YOUR CHILD, BUT A PHONE CALL TO THE SCHOOL OFFICE MUST BE MADE.
- **WHEN YOU CALL THE SCHOOL OFFICE (478-987-0547), WE WILL MAKE ALL ARRANGEMENTS TO HAVE YOUR CHILD READY TO BE PICKED UP FROM THE ADMINISTRATION BUILDING.**

## **Checking Out Upper School Students (Grades 9-12)**

- Contact the Upper School (Mrs. Lisa Gilliam) 478-987-0547 ext. 221 or email [lgilliam@westfieldschool.org](mailto:lgilliam@westfieldschool.org) **IN ADVANCE**
- When you arrive, please call the Admin Office at 478-987-0547 so that we can send your child out to your car.
- If your Upper School student has his/her own vehicle on campus, he or she will check out at the Upper School office and then leave campus.

## **Absences – Assignments**

- If your child is absent for any reason, log into RenWeb/FACTS (Grades Pre-K - 5) or Microsoft TEAMS (Grades 6-12) to locate lesson plans, assignments, and instructional videos.
- Assignments need to be completed upon student's return to school.
- Textbooks/workbooks can be picked up from the Administration Office upon request.

## **Delivering Items to Lower, Middle, and Upper School Students**

All items (book bags, athletic uniforms, nap mats, etc.) should be dropped off at the Administration Building office.

- Items will be delivered to Lower School students.
- Items for Middle and Upper School students will be delivered to the Middle and Upper School offices for students to pick up. Parents should notify student that item has been delivered to the school and to go to office to pick up the item.

## **Procedures for visiting campus during the hours of 8:30 a.m. until 2:20 p.m.**

- All visitors (including parents) must park in front of and enter the Administration building to check in.
- Visitors will be escorted to areas on campus (i.e. if a parent is having lunch with their child, a staff member from Administration will walk him/her to the cafeteria). Driving on campus is limited during these hours.

The security gates are open during times of morning drop-off and afternoon pickup and for after-school and weekend events. The gates are closed during the hours of 8:30 a.m. until 2:20 p.m. Monday through Friday. The gates will be open for certain special events on our campus such as Grandparents' Day, Kindergarten graduation, honors day programs, class parties, field day, etc., so that parents and visitors will be able to drive and park on campus.

# DRIVING SAFELY ON CAMPUS

The safety and security of our students, faculty, staff and guests are very important to all of us! When driving on campus, please follow these guidelines to help traffic move as safely and efficiently as possible:

**Do not use cell phones when driving on campus.**

**Drive slowly and watch for children at all times.**

**Do not drop-off students in a parking lot and allow them to walk across carline traffic unescorted.**

**The Turnaround, Carline and Drop-off Areas = NO PARKING ZONES**



## Lower School Families – Turnaround at Back of Campus Near Football Field:

- The drop-off area for Lower School students, known as the “Lower School Turnaround,” is located at the back of our campus near the football field. During morning drop-off and afternoon pick-up, Lower School families should use the middle gate on Hwy 41 to enter campus and exit campus, driving directly in front of the Admin Building. The south campus gate is closed daily from 7:30 – 8:15 a.m. and 2:15 - 3:15 p.m.
- Do not pick-up/drop-off students before you reach the yellow painted curb in the Turnaround, and always pull up to the car in front of you without leaving gaps in the carline.
- When there are no cars in front of you, drive all the way to the far end of the yellow painted curb before stopping to pick-up/drop-off children.
- Ensure students only enter and exit on the curb side of your vehicle (adjust car seats and boosters as needed).
- Parents who have students in Lower School and Middle School or Upper School should use the Middle/Upper School turnaround (see below). Lower School students will be escorted to/from that side of campus by a faculty member. Lower School students who ride to school with an Upper School student driver should be dropped off through the Lower School Turnaround. Lower School students may not exit cars in the Upper School or softball/baseball field parking lots.
- For the safety of your student and others, please do not drop off students in the softball/baseball field parking lot or the middle of the Arts & Sciences parking lot. Students should never cross carline traffic without an adult escort.

### **Middle School/Upper School Families – Turnaround in Front of Quad:**

- Enter and Exit through the Holly Hills gate for student drop off and pick up. (Please do not exit through the Upper School parking lot north gate or through the middle gate on Hwy 41 being used by Lower School carline.)
- As your vehicle approaches the sidewalk area, your student(s) should be ready to exit the vehicle and should exit/enter vehicles only on the right, curb side of your vehicle.
- For the safety of your student and others, do not drop off students in the Arts & Sciences parking lot. If you are parking to enter campus, please escort your student to his/her building after you have parked. In the afternoon, if you have a meeting on campus and have parked in one of these lots, please walk to meet your child at the sidewalk and escort him/her to your car. In other words, parents should not park to simply drop-off a student in lieu of using the appropriate carline.
- Do not drop off students in the parking lot beside the Middle School building. This lot is for faculty/staff parking only.
- PLEASE USE CAUTION WHEN GOING THROUGH THIS TURNAROUND AND BE AWARE OF ONGOING CONSTRUCTION FOR GYMNASIUM RENOVATION

### **Upper School Student Drivers:**

- Enter the North Gate on Hwy 41 OR enter the Holly Hills gate and proceed through the Middle & Upper School carline.
- Student drivers must park in the Upper School parking lot and must have a parking pass.
- Drivers dropping off or picking up students should use the Middle & Upper School carlines. Do not drop off students in the middle of the Arts & Sciences parking lot.
- No student younger than 6th grade is allowed to exit a car in the Upper School Parking Lot (\*Upper School student-drivers should use the Lower School carline to drop-off younger students, and then return to the US parking lot.)
- Students participating in afterschool events and practices are not allowed to move their cars from the Upper School parking lot to the gym, football, or softball/baseball parking lots until after 3:30 p.m. This is an important safety measure to ensure the safety and security of our Lower School students exiting campus between 2:50 and 3:30 p.m.



# SUPPORTING WESTFIELD

## WFO and Booster Club

The Westfield School has a proud tradition of volunteer service, and we encourage every family to find ways to lend your time and talents and to be involved in our school community. We have two primary groups of volunteers: the Westfield Family Organization (WFO) and the Westfield Booster Club. The WFO is comprised of parents from Pre-K through 12th grade, and this group coordinates everything from Room Parent Volunteers to Faculty & Staff Appreciation Events to the Spirit Shop. The Booster Club is also made up of parents from every grade level, and they are the campus advocate for athletes and athletic events. These groups meet year round, and you can join at any time. If you are interested in volunteering, please complete and submit a volunteer form by visiting the “Supporting Westfield” tab of our website. Thank you to each and every parent who participates in these organizations—your contributions help make our school a success!

## Ways to Give

Westfield’s primary school-wide fundraiser is The Annual Fund. Watch for full details when this event kicks-off this fall! We also encourage you to take part in programs like Publix Partners, Kroger Community Rewards, Box Tops for Education, Office Depot 5%, and Amazon to support Westfield throughout your weekly routine. [Click here for more information on these programs.](#) For information on our Annual Fund and opportunities for Planned Giving, Corporate Matching Gifts, and the Georgia Goal Tax Credit, [click here](#) or contact our Development and Alumni Office at (478) 987-0547 ext.224. Year after year, our school continues to excel thanks to the generous support of our parents, grandparents, alumni, and friends. We hope we can count on your support once again. Thank you in advance for your commitment to Westfield!

### THE WESTFIELD SCHOOL ANNUAL FUND



**Annual Fund:** The Annual Fund is Westfield’s primary fundraiser and is the mainstay of all our giving programs. Contributions to the Annual Fund enhance every area of your child’s education. Over the past few years, Annual Fund dollars have allowed Westfield to enhance our Media Centers, Middle School Commons Area, Quad, etc. The Annual Fund kicks off in the fall, so be on the lookout for more information.

### 50TH ANNIVERSARY CAMPAIGN Corporate Partnership Opportunities

**Corporate Partnership Opportunities:** The 50th Anniversary Campaign Corporate partnership opportunities provide a unique platform for you to publicize your business while supporting our gymnasium renovation and expansion. Many thanks to our current corporate partners. We appreciate your support!



**Shop & Support:** Did you know you can help support Westfield by simply shopping at your favorite stores? Westfield participates in several community rewards programs that donate a percentage of each sale back to our school. Publix, and Kroger are just a few of the merchants that partner with Westfield. More information about our community rewards programs can be found on the next page.



**GOAL Scholarship:** The GOAL Scholarship Program allows Georgia taxpayers the opportunity to redirect a portion of their state income tax to provide financial aid for eligible students to attend Westfield. In exchange, they receive a dollar for dollar state tax credit. You have to pay taxes, why not have a say in how those dollars are spent?

*For any questions, please contact our Development Office.*

*You may also learn more about any of these opportunities by visiting the Alumni & Giving tab on our school website.*

# SUPPORTING WESTFIELD



**Publix Partners:** Publix Partners program offers schools a great fundraising opportunity. Simply sign up at [www.publix.com](http://www.publix.com) and select The Westfield School. Enter your phone number everytime you check out. Publix will donate a portion of your sale directly to our school. Since the inception of this program, Westfield has received over \$40,000!



**Kroger Community Rewards:** Request a Kroger Plus card from your cashier if you do not already have one. Enroll your Kroger Plus Card online at [www.krogercommunityrewards.com](http://www.krogercommunityrewards.com) Once you are enrolled click on the "Community Rewards" tab. Enter your Kroger Plus Card number. Next enter Westfield's organization number: QD538. Every time you shop at Kroger and swipe your card, Westfield will earn rewards. \*Even if you have previously enrolled your Kroger Plus card, you still must re-enroll your card at the beginning of every school year.



**Box Tops for Education:** Help Westfield earn cash through Box tops for Education. Simply download the Box Tops app via Apple Store or Google Play, select The Westfield School and scan your receipt every time you shop. The app will automatically recognize Box tops products and immediately add them to our school earnings. For a list of participating products, go to [www.boxtops4education.com](http://www.boxtops4education.com)



**Office Depot 5% Back to Schools Program:** Help Westfield earn free supplies. Our school will earn credits equal to 5% of your qualifying school supply purchases to use for FREE supplies. You can credit the school year-round. Every time you shop at Office Depot, remember to give our school ID #70026422.



**AmazonSmile:** AmazonSmile offers the same products, prices, and shopping features as Amazon.com, but when you shop with AmazonSmile, Westfield receives 0.5% of all eligible purchases. Visit [smile.amazon.com](http://smile.amazon.com) and search for Westfield School in the list of charities. You will see "Eligible for AmazonSmile" on the product details page.